

Education/Credentials

David Crockett H.S., Austin, Texas, 1971
Mine Safety and Health Administration (MSHA) New Miner Training
for Work on Surface Mines
Phase I Environmental Site Assessment (ESA) Training Course
CLE International, Texas Wetlands Conference
Austin Contractors and Engineers Association Design/Build
Technical Conference

Areas of Relevant Expertise

Environmental Business Administration
Personnel/Facilities/Equipment Management
Project Management (budget, data acquisition/compilation,
personnel assignment, document production, and QA/QC)
Field Support

Years of Experience

With This Firm: 12
With Other Firms: 24

**Relevant Experience
Summary**

- Environmental Business Administration
- Personnel Management
- Facilities Management
- Equipment Management
- Project Management
- Field Support

Experience Summary

Ms. Sherrod is a Partner of HorizonTM and specializes in business/project administration. She has over 30 years of experience in business and administrative activities. She worked for 18 years as an administrative assistant to the director of the legal division of the Texas Water Commission (now part of the TCEQ). Duties included initiation of water rights permits dismissal program; wrote water rights permits and orders (bond issues, surplus funds, change in name, use of surplus funds, change orders, use of escrowed funds, etc., for the Commission). She also wrote orders for the development fund of the Texas Water Development Board; and conducted training sessions for new attorneys concerning legal division procedures and policies.

While at HorizonTM, Ms. Sherrod has been responsible for various administrative, marketing, and project related duties, and development of WBE business opportunities. She has provided assistance in corporate accounting, personnel management, facilities and equipment management, and corporate planning. Ms. Sherrod has participated in project management activities, including budget management, invoicing, personnel assignment, schedule tracking, and client interface. She has also participated in project execution providing assistance in data acquisition and compilation, document production, quality control and assurance, and information management. Ms. Sherrod has provided field support for endangered species surveys and wetland creation projects. She has also assisted with marketing and proposal efforts, helping to maintain corporate marketing materials and preparation of specific proposals and statements of qualification. Since acquiring ownership and a Board of Directors position with HorizonTM in 2003, Ms. Sherrod has been applying her administrative and managerial skills in directing corporate growth, development of WBE business opportunities, corporate financial management, and corporate policy development.